

# ASSISTANT HEAD OF SCHOOL FOR ACADEMIC AND STUDENT AFFAIRS SEARCH

## FRANKLIN ROAD ACADEMY

Nashville, Tennessee

[franklinroadacademy.com](http://franklinroadacademy.com)

Start Date: July 2023



**Carney  
Sandoe**  
& ASSOCIATES

[CARNEYSANDOE.COM](http://CARNEYSANDOE.COM)

# Mission Statement

Franklin Road Academy provides a challenging educational experience in an inclusive Christian community with an unwavering commitment to develop leaders of integrity and purpose.

## We Will

- Inspire in our students a lifelong love of learning through a dynamic academic program which will prepare them for success in life;
- Encourage students to discover their passions through opportunities in academics, the arts, athletics, and servant leadership;
- Nurture leaders of integrity, guided by Christian principles, compelled to lead lives of compassionate global citizenship.

## At a Glance



Enrollment  
1,040



Total faculty  
131



Student-teacher ratio  
8:1



Countries represented  
12



AP courses offered  
23



Graduates accepted into four-year universities and colleges  
100%



Faculty with advanced degrees  
70%



Campus size  
60 acres



## Overview

Franklin Road Academy (FRA) in Nashville, Tennessee seeks a dynamic academic leader for its Assistant Head of School for Academic and Student Affairs, effective July 2023. FRA is widely esteemed as a thriving, inclusive Christian pre-kindergarten through twelfth grade independent school in vibrant Nashville. Students at FRA excel in a challenging academic environment with exceptional athletic, arts, and servant leadership programs. For over 50 years, FRA has unwaveringly delivered on its mission to “develop leaders of integrity and purpose” who live as “compassionate global citizens.” Growing vigorously in recent years, it’s an exciting time to be a Panther!

Franklin Road Academy enrolls more than 1,000 students in three divisions on its beautiful campus: Lower School (Pre-K-4), Middle School (5-8), and Upper School (9-12). Committed to academic excellence and developing leaders with a heart for others, FRA has expanded its Advanced Placement offerings, established a Center for Entrepreneurial Leadership, and prioritized academy-wide innovative and experiential learning opportunities. Alongside its academic focus, FRA intentionally builds and nurtures a diverse educational community whose members learn and live alongside one another with mutual respect, displaying intellectual curiosity about differences, and demonstrating Christ’s message of love and inclusion. Daily convocations, yearly mission trips, and regular service opportunities ensure that students grow as servant leaders and make an impact in their community and around the world. Franklin Road Academy is accredited by Cognia (formerly Advanced Ed) and Southern Association of Independent Schools (SAIS).

The Assistant Head of School for Academic and Student Affairs must be a dynamic academic leader responsible for ensuring mission consistency and effectiveness across FRA’s community while also being the primary driver of innovation in the School’s curriculum and teaching practices. The assistant head for academic and student affairs must have a strong desire to work in a faith-based community and a commitment to the inclusive Christian mission of the School, an advanced degree, a collaborative nature, a love of students, and a vision for innovative curriculum and faculty development. Working closely with Head of School Sean Casey and the Leadership Team, the Assistant Head of School for Academic and Student Affairs oversees the student experience of the school. This PreK-12 position reports directly to the Head of School.





## Opportunities

- Provide oversight and direction for the academic program and innovative curriculum development;
- Implement strategic academic initiatives and manage the daily life of the school;
- Oversee the development and implementation of new and expanded offerings (e.g., innovation labs, entrepreneurial leadership, and community partnerships);
- Promote the growth and professional development of the faculty;
- Remain current on educational trends and support best practices in teaching and learning;
- Oversee the recruitment, hiring, onboarding, and mentoring process for new faculty;
- Direct the faculty evaluation process in collaboration with division heads, the director of studies, and department chairs;
- Support division heads throughout the faculty evaluation and feedback process;
- Lead and supervise all student program directors including spiritual life, service life, student activities, and diversity, community, and inclusion;
- Lead and supervise all academic program directors including ASPIRE, entrepreneurial leadership, and academic studies;
- Work with division heads to ensure a smooth transition for students between divisions;
- Support division heads in issues related to student behavior, parents, and personnel when needed;
- Manage the School's master calendar;
- Attend school activities and maintain an open-door policy with all constituents;
- Serve as a member of the senior leadership team reporting to the head of school; and
- Teach one class.





## Qualifications and Personal Attributes

- Innovative and detailed-oriented leader who possesses strong interpersonal and communication skills;
- Flexible and creative thinker with a broad perspective on PreK-12 curriculum development;
- Demonstrated track record of leading faculty with high standards;
- Minimum of three years of successful senior administrative experience supervising students and faculty;
- Master's degree or higher;
- Humble spirit with a collaborative decision-making mindset and a love of children;
- Commitment to diversity and inclusion; and
- Strong desire to work in an inclusive Christian community.





## About Nashville, Tennessee

Nashville and Metropolitan Davidson County are superb areas in which to settle, thrive, and remain for a lifetime. Founded in 1779 on the Cumberland River as part of what was then western North Carolina, Nashville became Tennessee's state capital in 1843. Famous by the 1840s as the "Athens of the South" for fostering a classical education, Nashville later became home to such distinguished universities and colleges as Vanderbilt, Fisk, Tennessee State, Belmont University, Lipscomb University, and Meharry Medical College. Currently, 20 colleges and universities have campuses in the area.

Known for its strong entrepreneurial spirit, coupled with the music and entertainment industries, Nashville lures a vibrant "creative class" that helps make the region an exciting place to live, work, and do business. The legacy of higher learning draws people to Nashville to pursue academic degrees and medical training — and the city's welcoming environment inspires people to make Nashville home long term. Over the last decade, Tennessee's capital city has grown rapidly, with Fortune magazine naming Nashville one of the 15 best U.S. cities for work and family. In 2020, Nashville was voted #8 of the "Best Cities in the U.S." in Conde Nast Traveler's Readers' Choice Awards and #3 of the "South's Best Cities" in Southern Living's South's Best 2020 Survey. With a foundation built on music, creative energy fills the city. Artists in every genre, from bluegrass to gospel and everything in between, come to Nashville to create, record, and perform. For fine arts enthusiasts, Nashville showcases a performing arts center, a world-renowned symphony, nationally recognized art museums, and an impressive botanical garden.

As an international healthcare and technology hub, Nashville also draws both industry giants and start-up entrepreneurs energized to build something great. A buzzing food scene boasts restaurants run by James Beard award-winning chefs and food truck masters — with cuisine of all kinds. Sports give Nashvillians much to cheer about as the home of Tennessee Titans football, Nashville Predators ice hockey, Nashville SC soccer, and the Nashville Sounds minor-league baseball. The city also offers plenty of places to be active, with more than 10,000 acres and greenspaces across the city. With a burgeoning population in the metro area of two million, and approximately 700,000 in the city itself, Nashville remains a small town at heart where the median age of residents is 34.

# Learn More

Click on the links below to learn more about Franklin Road Academy.

[School Website](#)

[School History](#)

[Strategic Vision](#)

[Virtual Tour](#)

[Diversity and Community](#)

[Profile of a Graduate](#)

[College Matriculation](#)



## To Apply

Interested candidates are invited to contact consultants Rhonda Durham and/or Allison Stiles in confidence and should submit the following materials electronically in **one email** and as **separate** documents (preferably **PDFs**) that are **titled**, beginning with candidate's last, first name and date (Example: Doe, John, Resume 12-15-22):

- A cover letter expressing interest in this particular position;
- A current résumé;
- A statement of leadership practice and accomplishment, blending educational beliefs with one's leadership track record; and
- A list of five professional references with name, phone number, and email address of each. (References will not be contacted without the candidate's permission.)

Selected candidates will also be asked to provide responses to writing prompts specific to this position.

### **Rhonda Durham**

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### **Allison Stiles**

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